Online Government Receipts Accounting System (eGRAS) is an e-Governance Initiative of Government of Tripura under Mission Mode Project category and is part of Integrated Financial Management System. E-GRAS facilitates collection of tax/non-tax revenue in both the mode online as well as manual.
E-GRAS Home Page:

ABOUT e-GRAS

Online Government Receipts Accounting System (e-GRAS) is an e-Governance initiative of Government of Tripura under Mission Mode Project category and is part of Integrated Financial Management System. e-GRAS facilitates collection of tax/non tax revenue in both the mode online as well as manual.

In case your payment was deducted and you didn't receive receipt/challan, then click on verify payment button to verify payment.

Quick Login

Login for Registered Users

Username
Password
Enter the result of equation: 6+9=

Login
Reset
Sign Up

eGras Transactions

[Graph showing transactions from March 2018 to August 2018]
Login by User into e-GRAS Application for making Government Payment:

1. “Guest User”: Here Guest User will enter his/her Username as guest and Password as guest or Click Quick Login and then enters the result of equation and clicks on “Login” Button as shown in below mentioned screen.

![Login Screen](image)
1.1 After login **Guest Home/Schema page** will be open to pay for the user and also given all instruction as shown in below mentioned screen.

Please read the instruction below

Now you can make any type of Government payment while sitting in your office or home.

Steps for making Government payment are as belows:

(i) Log in at the site https://egras.tripura.gov.in by using "guest" as user id and password. However if you want to maintain a complete record of transactions carried by you, then you should get yourself registered online on this site by providing some simple information.

(ii) Select the Category and then the Purpose of payment from the list provided. If the requisite Category or purpose is not indicated in the list, select "others".

(iii) In case purpose is selected from the list, then a challan filled up with relevant details of department and head of account will become available and same can be filled up by providing other relevant details. If "others" is selected then select the Govt. department for which payment is to be made and then select the head of account from the list provided. Select the district/sub district where office of the department is located, to which payment is to be made. Fill up other details

(iv) The system provides you facility to make online payment by selecting "e-payment" option in challan.
1.1 After that User can select the "category" from the dropdown list or Icons as shown in below mentioned screen.

Select any Category from Dropdown list or Icons
1.1.i Then User can select the "**Purpose of Payment**" of corresponding category from the dropdown list or we can choose Type of Payment of corresponding category as shown in below mentioned screen.
1.1.ii If Select another category like "Excise or anything else " from the dropdown list or icons and choose type of payment , "Texa" will be open that is a ChatBot to Compute your Self Assessment Tax Amount " as shown in below mentioned screen.
1.1.iii With the help of "Texa Chatbot" we can assess the item and calculate the amount for payment and then click on "Proceed " button as shown in below mentioned screen.
1.1.1 After the "E-CHALLAN" page will be open and then we have to fill the "Office details" as shown in the below-mentioned screen.

![E-CHALLAN Screen](image-url)

- **District**: Select Location
- **Profile Name**: Select Profile
- **Treasury**: Select Treasury
- **Department**: Agriculture (Horticulture)
- **Office Name**: Select Office
- **Year (Period)**: 2017-18
- **Nature of Tax Payment**: Select Payment Type
- **Budget Head**:
- **Amount (₹)**: 
- **Total/Net Amount (₹)**: 
- **Deduct Commission**: 0
- **Amount in Words**: 
- **Select Question**: 
- **Email**: 
- **Mobile Number**:

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[Image URL for E-CHALLAN Screen]
1.1.1.1 After that select the "District" we have to select corresponding "Treasury" and then select "Office Name" corresponding of those Treasury and then we also select the Payment Type shown in below mentioned screen.
1.1.1.ii After selecting District, Treasury, office name and payment type then we input the "Fees for Government Audit" and then "select one security question" from those dropdown list remember for these security question for future reference and also input "Email " and "Mobile Number" as shown in below mentioned screen.
1.1.1.iii After that we fill the "Payment details" part here we have to select the type of payment and also select the "name of Bank" from the dropdown list, as shown in below mentioned screen.

![Payment Details]

1.1.1.iv After that we fill the "Personal details" part here we input Tender’s name, Pin and address, after all the part of E-CHALLAN then click the submit button as shown in below mentioned screen.
1.1.2 After that a new page will be open and here we can check the "Payee Details" as shown in below mentioned screen.
1.1.3 After that a new page will be open and here to make the "Payment Details" as shown in below mentioned screen.

1.1.4 After that a new page will be open and here we can check "Challan Status" shown in below mentioned screen.
1.1.5 After that a new page will be open and here we have to "Print the Challan" shown in below mentioned screen.

Click here to Print E-Challan Report
1.1.6 Then we can see the report of **E-CHALLAN** shown in below mentioned screen.

<table>
<thead>
<tr>
<th>Head of Account</th>
<th>Amount</th>
<th>Tenderer's Detail</th>
<th>Cheque-DD-Detail</th>
<th>FOR USE IN RECEIVING BANK</th>
</tr>
</thead>
<tbody>
<tr>
<td>0070-50-110-90-01</td>
<td>₹ 100</td>
<td>GPF/PRAN/TIN/Actt. no./VehicleNo/Taxid:-</td>
<td>Depositor's Signature</td>
<td>Bank CIN/Ref No: 10003562018080701015</td>
</tr>
<tr>
<td>DDO Code: 9035-O/o the Deputy Project officer, Horticulture, West Tripura District, Agartala</td>
<td>₹ 0</td>
<td>PAN No:</td>
<td>Payment</td>
<td></td>
</tr>
<tr>
<td>Deduction Amount: ₹ 0</td>
<td>Total/Net Amount: ₹ 100</td>
<td>Tenderer's Name: Reshmi Roy</td>
<td>Cheque-DD-Detail:</td>
<td></td>
</tr>
<tr>
<td>₹ One Hundred only</td>
<td></td>
<td>Address: Dhaleswar Agartala- 799007</td>
<td>FOR USE IN RECEIVING BANK</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Particulars: Payment</td>
<td>Bank CIN/Ref No: 10003562018080701015</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Payment Date: 07/08/2018</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Bank: SBI Aggregator</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Status: Success</td>
<td></td>
</tr>
</tbody>
</table>

**E-CHALLAN**

**Government of Tripura**

**Candidate Copy**

GRN No.: 18219AA033

Office Name: 9035-O/o the Deputy Project officer, Horticulture, West Tripura District, Agartala

Treasury: AGARTALA TREASURY NO II

Period: (2017-18) Yearly

Deduction Amount: ₹ 0

Total/Net Amount: ₹ 100

₹ One Hundred only

**Tenderer's Detail**

GPF/PRAN/TIN/Actt. no./VehicleNo/Taxid:-

PAN No:

Tenderer's Name: Reshmi Roy

Address: Dhaleswar Agartala- 799007

Particulars: Payment

**FOR USE IN RECEIVING BANK**

Bank CIN/Ref No: 10003562018080701015

Payment Date: 07/08/2018

Bank: SBI Aggregator

Status: Success
2. **Registering User into e-GRAS Application – “Registered User”**

   For User Registration, clicks on “Sign UP” link at the bottom left side of the login page. By this, login form will be opened. Here enter details related to User including his/her personal details.
3. Upon clicking "Sign Up", a new page will be open; here enter his/her “Login ID”, "Password" & "Confirm Password" on the Login form, which will be used by the registered user to login or as a User Name. System will check the availability of “Login ID” entered by the User. After that, User will enter his/her "Personal Details" in form. Here, User selects a Security Question and enters its Answer in next column. If any User forgets his Registered User’s Password, then he can reset the password by answering correctly to security question. Similarly fills all details as shown in below mentioned screen and then enter the "Equation" & then click on “Submit” button to Create New Account. By this, User will be registered and a Username, Password will be created and he can login to E-GRAS Application by these credentials.
Personal Detail of User

- **First Name**: Reshmi
- **Last Name**: Roy
- **Date Of Birth**: 09-Dec-1992
- **Email**: roy923@gmail.com
- **Address**: Agartala
- **City**: West Tripura
- **State**: Tripura
- **Mobile Number**: 7005395100
- **Pincode**: 799001
- **Select Your Security Question**: What is your favorite sport?
- **Answer**: Badminton

Enter the result of equation: 

8 * 8 = 64

Click here to create new account
4. Profile Creation:

After successful login Create Profile page will be appear. For creating a profile first of all user have to select the Category and then have to select the corresponding Purpose of Payment options or select the Departments and then have to select the corresponding Major Head options respectively and then Enter any Profile Name. On that page user have to provide a profile name and at last click on the Submit button. After this process a profile will be create and user can edit that profile.
Payee Profile

To select more than one scheme please don't select Category and Purpose of payment or Select Other.

Select Category from Dropdown list

Select Purpose of Payment from Dropdown list

Enter any Profile Name

Click on Submit button for Create New Profile
Login by Profile User into e-GRAS Application for making Government Payment:

5. **Profile User**: Here **dip.d88** will enter his/her Username and Password as and then enters the result of equation and clicks on “Login” Button as shown in below mentioned screen.

![Login Screen](image)
5.1 After login "Create Profile Page" will be open here we can Create New Profile for Payment. Firstly Select Category from Dropdown list, then select Corresponding Purpose of Payment or Select Departments and then Corresponding Major head, now enter any profile name and then click on Submit button for create new profile as shown in below mentioned screen.
5.2 After login "Home Page" will be open, here select Profile and then click on Continue to Payment for Payment as shown in below mentioned screen.
5.2.1 Now "E-Challan Page" will be open then we have to fill the "Office details" for that Profile as shown in below mentioned screen.
5.2.2 After that a new page will be open and here we can check the "Payee Details" as shown in below mentioned screen.
5.2.3 After that a new page will be open and here to make the "Payment Details" as shown in below mentioned screen.

5.2.4 After that a new page will be open and here we can check "Challan Status " shown in below mentioned screen.
5.2.5 After that a new page will be open and here we have to \textit{Print the Challan} shown in below mentioned screen.

![Challan Status Table]

Click here to Print E-Challan Report
5.2.6 Then we can see the report of **E-CHALLAN** shown in below mentioned screen.
5.3 Now Click on Change Password "Change User Password page" will be open here we can Change Password as shown in below mentioned screen.

[Image of Change User Password page]

- Enter Old Password
- Enter New Password
- Re-type New Password
- Click here to Change the Password
5.4 Then Click on Update Email or Mobile No "Update Email or Mobile page" will be open here we can Change Password as shown in below mentioned screen.